

## **CDD Meeting Highlights January 5, 2022**

The official minutes will be posted on our website after they have been voted on and approved by the CDD Board.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held at 9:30 a.m. on Wednesday, January 5, 2022.

### **Supervisor Requests and Walk-on Items:**

None.

### **Landscape Report:**

Ms. Dobson presented the PSA Field Service Report.

Mr. Johnson and Mr. Lucadano reviewed the landscape maintenance. The mowing, trimming, and de-mossing is ongoing. The front median will need to be scheduled for enhancement – remove vegetation, leave trees, and replace vegetation with sod.

### **District Engineer's Report:**

Mr. Brletic presented the Board with an update on the resurfacing project. He stated that it is on schedule. Minor repairs were addressed within Ms. Dobson's threshold and approval.

### **District Counsel's Report:**

No action items.

### **GHS Environmental Report:**

Ms. Dobson presented the GHS report for the Board's review. There were no questions put forth. Ms. Dobson stated that GHS Environmental and RedTree Landscape will work together in maintaining the channel and drainage structure.

### **Lodge Manager's Report:**

Ms. Dobson presented the Lodge Manager's Report. Ms. Dobson requested permission to heat the Lap Pool until January 16<sup>th</sup>. The Board approved.

Ms. Dobson will conference with RedTree on trimming the Palm trees in the later part of February versus waiting until March or April.

### **Consideration of Investment Options:**

Leslie Spock and Kathy Clark presented the November 30, 2021 Balance and Reserve Sheets. A discussion ensued regarding the transfer of \$50,000.00 to the Reserves for Fiscal Year 2020/2021.

**Discussion Regarding the New Staffing Matrix:**

Mr. Gruhl was not present. Ms. Dobson presented the new staffing matrix to the Board. A discussion ensued. Ms. Dobson and Mr. Gruhl will bring back the final matrix to the February meeting. A discussion ensued regarding staff reviews.

**Consideration of Establishment of Audit Committee for Fiscal Years 2022-2026:**

Ms. Dobson stated that it was time to begin the District's Audit RFP process for fiscal Years 2022-2026 and reviewed the audit RFP process for the Board. The Board of Supervisors appointed themselves to serve on the Audit Committee and authorized District staff to advertise the Request for Proposals for the Auditing Services.

**Consideration of Resolution 2022-03, Prompt Payment Policy:**

Ms. Dobson presented and reviewed Resolution 2022-03, Prompt Payment Policy. The Board of Supervisors approved Resolution 2022-03, Prompt Payment Policy as presented.

**Discussion Regarding Scope for Pool Service Contract:**

Mr. Brletic reviewed the advertisement and the scope of services for the RFP. A discussion ensued. The Board of Supervisors approved the revised Scope of Services and authorized District staff to advertise the Request for Proposals.

**Consideration of Proposals for Foxgrove Drainage Project:**

Mr. Brletic presented and reviewed the proposals for the Foxgrove Drainage Project. Mr. Brletic recommended Site Masters' proposal at a cost of \$8,500.00. The Board of Supervisors approved Site Masters' proposal for the Foxgrove Drainage Project with District Counsel drafting an agreement with operative provisions.

**Consideration of Communication Project:**

Ms. Dobson presented the Going Green Communication Project. She entertained the Board members' questions. The Board of Supervisors approved the purchase of four (4) televisions at a not-to-exceed \$1,200.00 and requested a proposal to add the televisions to the network.

**Consideration of the Minutes of the Board of Supervisors' Meeting held on December 1, 2021:**

Ms. Dobson presented the minutes of the Board of Supervisors' meeting held on December 1, 2021. The Board of Supervisors approved the minutes as presented.

**Consideration of the Operation & Maintenance Expenditures for November 2021:**

Ms. Dobson presented the Operation & Maintenance Expenditures for November 2021. The Board of Supervisors approved the Operation & Maintenance Expenditures for November 2021 (\$92,018.93).

**General Manager's Update:**

Ms. Dobson presented the Financial Statements for November 2021 and the Reserve Study Report. She stated that she would contact Steve Schwartz for guidance on the higher price points that are impacting the reserves.

**Supervisors Requests:**

A discussion ensued regarding the Ranger Station repairs. The Board of Supervisors approved that if Ms. Dobson, the District Engineer, and Structural Engineer agree that the Ranger Station's repair is simple, straight forward, and does not exceed \$10,000.00, then the District will proceed with the repair of the Ranger Station with Ms. Dobson and Ms. Ruhlig signing off on the repairs and anything more complex or more expensive will be brought back to the Board for approval.

The next regular meeting is Wednesday, February 2, 2022 at 6:30 p.m.